

KLEIN CREEK HOMEOWNERS ASSOCIATION  
ARCHITECTURAL REVIEW REQUEST FORM

Date : \_\_\_\_\_

Name of Homeowner(s) \_\_\_\_\_

Street Address \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_

I/We are requesting to make the following change(s) described below. Attached are sketches, specifications, colors, and a plat of survey, if appropriate.

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Signature of Owner \_\_\_\_\_

**Please submit your request to:**

**Real Estate Investor Service**

**188 W Industrial Drive, Suite 422**

**Elmhurst, IL 60126**

**Or scan & submit via email to [AD@reisproperty.com](mailto:AD@reisproperty.com)**

Office Use Only:

Received By \_\_\_\_\_ Date \_\_\_\_\_

## Review Requirements and Fees for Klein Creek Homeowners Association

The Board of the Klein Creek Homeowner Association reserves the right to charge fees as per the Declaration of Covenants, Conditions, Restrictions and Easements for KCHA, Article VI. Paragraph 4.5.

Items to be submitted for review:

New construction  
Addition to Residence  
Driveway Replacement  
Pool  
Roof  
Screen Porch/ Gazebo  
Deck/Deck Expansion/Hot Tub/Lattice  
Solar Collector  
Patio/Pavers/Masonry/Driveway (if a change from original)  
Fence  
Sidewalks (if a change from original)  
Major Landscaping (over \$2000)  
Retaining Walls  
Change in Paint or Stain Color  
Fountain/Pond/Ornamental yard decorations  
Garage door change or new  
Other Modifications and improvements

Plans (per the requirement in Paragraph 4.5) should be submitted to:

Klein Creek Homeowners Association  
C/O Real Estate Investor Service  
188 W Industrial Drive, Suite 422  
Elmhurst, IL 60126

Or submit via email to: [AD@reisproperty.com](mailto:AD@reisproperty.com)

\*Must include the above form with all necessary paperwork. Please include as much info as needed, plat of survey, pictures, drawing/rendering of design, color swatches, anything you think is needed, please send. The back and forth of asking for info will only make the process longer. Thank you!

Previously some home improvements in KCHA were approved by the Village Development Department prior to KCHA approval. A discussion with the Village's Code Enforcement Officer reaffirmed an earlier agreement that no Village Building Permit will be issued unless the improvement has first been approved by the Klein Creek Homeowners Association.

